

Contract/order number: _____ **Contractor name:** _____

Award date: _____ **Performance period:** _____

Negotiated Acquisition Checklist – Unsuccessful Proposals

File original copies of unsuccessful proposals in this folder. List each organization submitting an unsuccessful proposal by name and separate each proposal with a lettered tab. If a proposal(s) is too large to be filed in this folder, list the name of the offeror next to a lettered tab and reference in the blank provided the proposal's location and the identification of the folder/file it is in.

<u>Tab</u>	<u>Unsuccessful Proposals by Offeror</u>
A	_____
B	_____
C	_____
D	_____
E	_____