

PACKAGING AND DELIVERY OF PROPOSALS

Your proposal shall be organized as specified in SECTION L.2. General Instructions. Shipment and marking shall be as indicated below.

EXTERNAL PACKAGE MARKING: In addition to the address cited below, mark each package as follows:

“RFP NO. _____
TO BE OPENED BY AUTHORIZED GOVERNMENT PERSONNEL ONLY”

NUMBER OF COPIES: Please Note: The Technical Proposal shall be sent in split shipments to TWO LOCATIONS. Please read the following information carefully.

A. TECHNICAL PROPOSAL ONLY

ORIGINAL* AND _____ COPIES TO:

If hand-delivered or delivery service

If using U.S. Postal Service

____ COPIES TO:

If using delivery service**

If using U.S. Postal Service

****Hand Delivery will not be accepted**

B. BUSINESS PROPOSAL

ORIGINAL* AND _____ COPIES TO:

If hand-delivered or delivery service

If using U.S. Postal Service

*THE ORIGINALS MUST BE READILY ACCESSIBLE FOR DATE STAMPING PURPOSES.

NOTE: Please be aware that the U.S. Postal Service’s “Express Mail” **DOES NOT** deliver to the Rockville, Maryland address **AND** delivery to the Bethesda, Maryland address will result in a delayed delivery to our office in Rockville, MD (up to 3 – 5 days). If a proposal is not received at the place, date, and time specified herein, it will be considered a “late proposal.”