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**Sent:** Wednesday, November 29, 2107 12:22 PM

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**Subject:** Document Generation System (DGS) Workform Update

The Document Generation System (DGS) workforms have been updated to incorporate the changes in accordance with NIH Policies and the changes required by FAC 2005-96. The DGS can be accessed at: <https://oamp.od.nih.gov/DGS>.

The following is the explanation of the changes made to each workform:

- I. CONTRACT
- II. RFP
- III. COMMERCIAL ITEM PROVISIONS & CLAUSES
- IV. GENERAL CLAUSES

### ***EXPLANATION OF CHANGES MADE TO THE RFP***

Item no. 168

***“New” NIH Policy Effective January 25, 2018*** – SINGLE INSTITUTIONAL REVIEW BOARD (sIRB) in accordance with NIH Policy <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-094.html>

Item no. 169

***“New” NIH Policy Effective January 25, 2018*** – PLAN FOR SINGLE INSTITUTIONAL REVIEW BOARD (sIRB) in accordance with NIH Policy <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-094.html>

Item no. 701

***“New” NIH Policy Effective January 25, 2018*** – PLAN FOR SINGLE INSTITUTIONAL REVIEW BOARD (sIRB) in accordance with NIH Policy  
<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-094.html>

Item no. 702

***“New” NIH Policy Effective January 25, 2018*** – EXCEPTIONS TO THE SINGLE INSTITUTIONAL REVIEW BOARD (sIRB) POLCIY in accordance with NIH Policy  
<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-094.html>

### ***EXPLANATION OF CHANGES MADE TO THE CONTRACT***

Item no. 235

***“New” NIH Policy Effective January 25, 2018*** – SINGLE INSTITUTIONAL REVIEW BOARD (sIRB) in accordance with NIH Policy <https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-094.html>

Item no. 236

***“New” NIH Policy Effective January 25, 2018*** – PLAN FOR SINGLE INSTITUTIONAL REVIEW BOARD (sIRB) in accordance with NIH Policy  
<https://grants.nih.gov/grants/guide/notice-files/NOT-OD-16-094.html>

### ***EXPLANATION OF CHANGES MADE TO THE COMMERCIAL ITEM PROVISIONS & CLAUSES:***

1. FAR 52.212-3, Offeror Representations and Certifications, has been updated in accordance with FAC 2005-96.
2. FAR 52.212-5, Contract Terms and Conditions Required to Implement Statutes or Executive Orders, has been updated in accordance with FAC 2005-96.

### ***GENERAL CLAUSES***

FAR 52.244-6, Subcontracts for Commercial Items, has been updated in accordance with FAC 2005-96.

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