

SAC Minutes – May 28, 2014

SAC Members & Alternate Members present:

Delegated Office of Acquisition			Office of Acquisition, Simplified Acquisition Leads		
	Member	Alternate		Member	Alternate
CIT			CC		Stacey Polk
CSR			NCI	Anita Hughes	Terry Galloway
FIC	Lauren Sikes		NHLBI		Lisa Portner
NCCAM	Jody Cullen		NIAID		
NIMHD		Christine Spates	NICHD		Patricia Haun
NCI	Pam Robbins		NIDA		
NCATS		Sabrina Posley	NIEHS		
NEI	Barbara Wilson	Michael Brown	NITAAC		
NHGRI	David Schneider		NLM	Dan Hartinger	Anthony Best
NHLBI			OLAO	Brendan Miller	
NIA	Debbie Butcher		ORF		Romaine Cole
NIAAA	Sandy Camman				
NIAMS	Andi Ricche				
NIBIB	Truc Le		Division of Simplified Acquisition Policy and Services		
NICHD	Rebecca Preston				
NIDA	Alan Hyde	Sheila Zichos	Director	Mary Smith	
NIDCD	Zelia Pulliam		ASRB	Nic D'Ascoli	
NIDCR		Jimmy Sanders	BPA	Zedekiah Worsham	

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NIDDK	Christie Halcomb for Claudia Gerwin		P-Card		
NIEHS	Kent Stone				
NIGMS		Nicole Dujon for LaShonda Wooten			
NIMH					
NINDS					
NINR	Linda Fitzwater				
OD	Jason Plummer				
ORS		Deborah Ivey			

Meeting Started: 9:35 a.m.

1. **Minutes from April 23, 2014 were approved.**
2. **Closing FY2009 Expired Funds-Update –Nieshia Blocker, of PPMB made a presentation on Closing FY2009 PRISM Expired Lines and presented a proposal for addressing the closing of expired lines for FY2010 and beyond.**
3. **Electronic Vendor Invoicing Program (eVIP)-Marijke Smith, of OFM presented a handout that included: Things that need to be worked on for Phase 3 roll out; Inform your COs to look out for upcoming OALM communications that will provide instructions to the Acquisition community on Phase 3.1 and 3.2; Information regarding 3.2 Enhancement Update; Phase 3.2 “Invoice Entry”. Do not modify any contracts on these vendors until you hear from OALM; and NBS Systems Holds Job Aid.**
4. **The next Simplified Acquisition Committee (SAC) Meeting will be held on Wednesday, June 25, 2014.**